Wednesday 13th May 2020

**To:** Parents/Carers  
**Subject:** Possible opening of school to Reception, Year 1 and Year 6 pupils in June

Dear Parents/Carers,

We know you will have seen in the news that schools **may** open to a wider group of children from 1st June including Nursery, Reception, Year 1 and Year 6 pupils, **if** the government and the Trust think it is safe to do so.

We have been sent further guidance from the government and will now need to take some time to create a risk assessment and action plan for the wider opening of our school. We will share this with you as soon as possible. These documents will be explicit about the measures we are taking to control any risks. We recognise that it is a very unsettling time for us all, but rest assured that we will not open the school for any pupils unless strict control measures can be put into place.

As classes need to be smaller so that social distancing can be in place, you may find that school cannot take all children on a full-time basis. We also have to look at staffing capacity. The government have asked for the younger year groups to be the priority. Some children will be in school part time. Be ready for the beginning or end of the school day being at a different time to the one you are used to.

We understand that it will be difficult for you to make an informed decision on sending your child back to school, without seeing our plans. However, we would like to get a sense of your current thinking about the possible return to school in June. Attendance is encouraged but is voluntary in the sense that **no action will be taken** (such as a penalty notice) if you choose not to send your child.

We are also aware that some of the children in these year groups are in the ‘vulnerable’ group or live in a household with family members that are vulnerable, who are more likely to have complications, if they were to contract the virus, and would advise you to keep your child at home during this phased return.

Parents of children in the relevant year groups will be contacted tomorrow by a member of school staff, to ask whether your child would be likely to attend, if schools were to reopen. This will help with our risk assessment and planning.

We would like to thank you for your continuing support in helping your child to learn from home and your support for our school. Stay safe.

If you have any questions, please contact: marlborough.primary.school@plymouth.gov.uk

Best wishes

Rachel Summers

Head teacher  
Marlborough Primary Academy